SJVAPCD
Summary of Action Items for
Permit Stakeholder Meeting

From Meeting Held on January 8, 2014
1:30 pm

Action Items Summary

Item	Action	Status
1	Stakeholders ask that the District enhance the ability to track changes to permit conditions made through permitting actions. Based on suggestions from stakeholders, the District has created a programming task to enhance our permit administration system (PAS) with this functionality. The District set up a subcommittee (with District programmers) to explore solutions to help facilities track changes to permit conditions. One suggestion is to separate any new/changed conditions by adding to the end of the permit to aid in identifying the changes from the previous Title V permit reporting requirements. In the meantime, a beta permit tracking access program has been developed and shared with interested stakeholders. The District seeks feedback on this tracking program. (Marjollet)	On hold until this item obtains District programming resources.
2	Annual Offset Equivalency Demonstration – Put together mailing list of stakeholders inviting them to discuss solutions. Meeting forthcoming. (Warner)	District will compile list and invite stakeholders to upcoming meeting.
3	Assure Permit Consistency on similar permit types that are subject to the same requirements; stakeholders to provide examples of permits or conditions that have inconsistent language (Warner)	Ongoing. Send examples to Dave Warner.
4	Categorize/group together the various types of permit conditions, such as adding headings to groups of permit conditions of similar types (e.g. operational conditions, emission limits, testing requirements, monitoring, recordkeeping, etc.). (Warner)	Ongoing.
5	Develop Draft BACT guideline for oilfield steam generators equal to or greater than 20 MMBtu/hr. (Scandura)	BACT guideline has been finalized and is on District website.
6	PAS Web portal is being tested and finalized. Provides immediate access to permits, where a facility will be able to electronically access their latest permits and ATCs. Additionally, District will look into possibility on providing the facility draft ATC in electronic Access format. (Warner)	Asked for volunteers at the last meeting for testing PAS web portal. Volunteers to email dave.warner@valleyair.org for suggested improvements and comments on web portal