

Action Summary Minutes
San Joaquin Valley Unified Air Pollution Control District

ENVIRONMENTAL JUSTICE ADVISORY GROUP

Central Region Office, VTC Room
1990 E. Gettysburg Avenue, Fresno, CA.

Monday, October 20, 2008
11:00 a.m.

*The Environmental Justice Advisory Group Meeting was held via video teleconference (VTC):
Central Region Office, VTC Room, 1990 E. Gettysburg Avenue, Fresno, the Southern Region
Office, VTC Room, 2700 M Street, Bakersfield and the Northern Region Office, VTC Room, 4800
Enterprise Way, Modesto.*

1. Call to Order - Meeting called to order at 11:12 a.m.
2. Roll Call - was taken, quorum not yet established. Members introduced themselves.

County	Member Name/Interest Group	Location
San Joaquin	Jeremy Terhune, At-large Rep.	Northern
Stanislaus	Rosenda Mataka, At-large Rep.	Northern
Merced	Melissa J. Kelly Ortega, At-large Rep.	Central
Madera	Catherine Garoupa, At-large Rep.	Central
Fresno	Lourdes Medina, At-large Rep.	Central
Kings	Andre H. Booker, At-large Rep.	Central
Kern	Linda MacKay, At-large Rep.	Southern
	Kevin Hamilton, CAC	Central
	Riley Jones, CAC	Central

Staff present in Central Region Office (Fresno) – Jaime Holt, Chief Communications Officer; Arnaud Marjollet, Permit Services Manager; Claudia Encinas, Bilingual Public Information Representative; Maricela Velásquez, Senior Public Information Representative

Staff present in the Northern Region Office (Modesto) – Anthony Presto, Public Information Representative

Staff present in the Southern Region Office (Bakersfield) – Brenda Turner, Public Information Representative

3. Public Comments –
Northern Region: John Mataka, Grayson Neighborhood Council - Public access to records on behalf of environmental justice communities. At this time these communities are being charged fees for this type of information. To protect the health of the community

these fees should be waived for those EJ communities. Mr. Mataka provided an example of a Title V permit.

Note: Jaime Holt suggested the EJAG make a formal recommendation to the District (APCO and Governing Board) with a set criteria of who would be considered an EJ community.

Southern Region: no public comments

Central Region: Jenny Saklar, Fresno Metro Ministry – Thanked Air District and EJAG members to promote EJ in the San Joaquin Valley, make decision-making process more transparent.

4. Electing Chairperson and Vice Chairperson - EJAG members had a dialogue of the roles and responsibilities for each of the positions.

Several members were nominated or self-nominated.

There was also a discussion with what type of model is best, either Chair/Vice Chair, Chair/Co-Chair, or two Co-Chairs.

Comments: Rey Leon asked District to provide a workshop on parliamentary procedure and perhaps on Robert's Rules of Order. Robert's Rules of Orders may not be best for this group. The group could also set up their own methodology that will be open and inviting.

Motion made by Mr. Booker: Model of one Chair and two regional Vice-Chairs.

Second by Ms. Medina.

Discussion: Set up a simple system for the time being, such as Chair and Vice Chair. This will be temporary.

Motion rescinded by Mr. Booker.

Nominees for Chair: Ms. Medina and Ms. Garoupa

Nominees for Vice Chair: Ms. MacKay

Motion made by Ms. Ortega to have Chair and Vice Chair. Second by Mr. Booker.

Ayes: Terhune, Mataka, Ortega, Garoupa, Medina, Booker, MacKay, Hamilton, Jones

Nays: None

Motion passes to have one Chair and one Vice-Chair for the Environmental Justice Advisory Group.

The nominees were asked to provide information on who they are, where they work, and what they do.

- Ms. Garoupa: born and raised in Madera County. Has worked with a couple of local coalitions that work with air-quality issues.
- Ms. Medina: resident of Fresno County. Radio producer for a local radio station and has served on several boards. Can represent the community and be a voice.

Ms. Medina received four votes, Ms. Garoupa received three votes and there were two abstentions. Ms. Medina was selected the Chair and Ms. MacKay will be Vice Chair.

5. Review District's Environmental Justice Strategy – Mr. Jones made a motion to table this item for the next meeting. Second by Mr. Terhune.

Ayes: Terhune, Mataka, Ortega, Garoupa, Medina, Booker, MacKay, Hamilton, Jones

Nays: None

Motion passes to table the Environmental Justice Strategy for the next months meeting.

Discussion: Document can't be revised by EJAG without sending back to Citizens Advisory Committee and then Governing Board for approval. Committee noted that it can be revised in the future.

6. Discuss the Process and Substance for Establishing Goals and Objectives – Ms. Garoupa made a motion to discuss the process at this meeting and table the goals and objectives for next meeting. Second by Ms. Ortega.

Ayes: Mataka, Ortega, Garoupa, Medina, MacKay, Hamilton, Jones

Nays: None

Abstention: Booker, Terhune

Chair with the help of the District staff will create agenda.

Mr. Terhune made a motion that agenda items are needed from EJAG members 7 business days before meeting, amendable up to 72 hours prior to meeting. Second by Mr. Riley.

Ayes: Terhune, Mataka, Ortega, Garoupa, Medina, Booker, MacKay, Hamilton, Jones

Nays: None

Motion passes to submit agenda items to District staff through the Chair at least 7 business days before the meeting and are amendable up to 72 hours prior to meeting.

It was also requested that EJAG receive District staff updates, especially permits and rule-making. Mr. Booker motioned to receive oral and written updates on permits, new rules and environmental justice issues for every meeting. Second by Ms. Garoupa. Mr. Booker rescinded his motion.

Mr. Hamilton made a motion that the District provide training to the EJAG on the permitting and rule-making process and will advise the EJAG on how to actively participate in that process. Second by Mr. Jones.

Discussion: Also to provide regular updates on rules and permitting as requested by members of the EJAG.

Ayes: Terhune, Mataka, Ortega, Garoupa, Medina, Booker, MacKay, Hamilton, Jones

Nays: None

Motion passes to ask District to provide training to the EJAG on the permitting and rule-making process and advise the EJAG on how to actively participate in the process. The District will also provide regular updates on rules and permitting as requested by members of the EJAG.

Discussion was had on how to allow a more open dialogue with the EJAG and community. Mr. Riley made a motion to allow for public comment on non-agenda items at the beginning and at the end of the meeting. Second by Ms. MacKay. Mr. Riley made an amendment to the motion to allow for public comment for each of the agenda items. Second by Ms. MacKay on amended motion.

Ayes: Terhune, Mataka, Ortega, Garoupa, Medina, Booker, MacKay, Hamilton, Jones

Nays: None

Motion passes to allow the public to comment on non-agenda items at the beginning and at the end of the meeting and on each agenda item.

The EJAG will work with the District to create by-laws for the EJAG. Sub-committee will be formed to work on by-laws. Ms. Ortega and Mr. Booker will be part of the sub-committee and will present at the next EJAG meeting. Mr. Booker made a motion to have simple majority of standing members constitute quorum for the EJAG meetings, that being 7 members. Second by Mr. Terhune.

Ayes: Terhune, Mataka, Ortega, Medina, Booker, MacKay, Jones

Nays: None

Motion passes that 7 EJAG members will constitute quorum for the EJAG.

Substance portion of item 6 of the meeting will be tabled to next meeting. Ms. Ortega made a motion to table the substance portion of item 6 to the next meeting. Second by Mr. Booker.

Ayes: Terhune, Mataka, Ortega, Medina, Booker, MacKay, Jones

Nays: None

Motion passes that item 6 of today's meeting will be tabled to next meeting.

7. Discuss Meeting Frequency and Duration –

Ms. Ortega proposed the next meeting be Monday, November 17, 2008 at 5:30pm. And have alternating meeting times with a 3-hour time limit.

Ms. Ortega made a motion to have monthly meetings every third Monday of the month with alternating times between 11a.m. and 5:30 p.m. with a maximum of three hours' duration. Second by Mr. Jones.

Reevaluate meeting times and dates at the January meeting.

Ayes: Terhune, Mataka, Ortega, Medina, Booker, MacKay, Jones

Nays: None

Motion passes to have monthly meetings every third Monday of the month with alternating times between 11 a.m. and 5:30 p.m. with a maximum of three hours duration.

Ms. Velásquez will send out EJAG contact information to all EJAG members.

8. Comments by EJAG Members –

Ms. Ortega noted a great start with lots of work to do and thanked everyone.

Mr. Booker made a motion to adjourn meeting. Second by Mr. Jones.

Ayes: Terhune, Mataka, Ortega, Medina, Booker, MacKay, Jones

Nays: None

Motion passes to adjourn meeting.

Adjourned at 1:36 pm.

Next meeting – The next EJAG meeting is scheduled on Monday, November 17, 2008.