

**APPLICATION FOR  
EMISSION REDUCTION CREDIT BANKING**

**TRANSFER OF OWNERSHIP, NAME CHANGE, OR WITHDRAWAL**

**-INSTRUCTIONS-**

- A. Indicate whether the application is for an Emission Reduction Credit Certificate (ERC) Transfer of Ownership, Name Change of Business to be listed on ERC's, Withdrawal, or Transfer of Ownership and Withdrawal by marking the appropriate box.
- B. A nonrefundable fee of \$102 is required per submitted certificate. Checks or money orders shall be made payable to the SJVAPCD.
- C. Submit original ERC certificate(s) with application.
- D. Line 1. Indicate the name of the owner that will hold title to the Certificate exactly as it should appear on the ERC Certificate.
- E. Line 2. If the application is for Transfer of Ownership, provide mailing address of the new owner. ERC Certificates may be picked up in person or else will be delivered by registered mail to the current owner unless otherwise specified in writing by the current owner.
- F. Line 3. List the name of the current owner of certificates being submitted for Transfer of Ownership, Name Change, or Withdrawal.
- G. Line 4. List the mailing address of the current owner where correspondence regarding the application, billing for fees, and re-issued certificates for Name Change and partial Transfer of Ownership may be sent.
- H. Line 5. List the applicable ERC Certificate number(s) being submitted.
- I. Line 6. If application is for Withdrawal, list the Authorities to Construct to be offset by withdrawn ERCs; or list the Project number to be mitigated by withdrawn CO<sub>2</sub>e ERCs.
- J. Line 7. For partial Withdrawal or Transfer of Ownership of ERC certificates, identify the applicable certificates and indicate the quantities of emission reduction credits requested to be withdrawn or transferred in pounds per calendar quarter from each certificate submitted for affected pollutants. For CO<sub>2</sub>e ERCs, the quantities withdrawn or transferred must be in metric tons/yr. Use separate or additional sheets if necessary.
- K. Line 8. For ERC Transfer of Ownership, indicate the selling price of ERCs to be used as offsets for affected pollutants, in dollars per ton. If the price for the same pollutant is different for different quarters, indicate all prices and the applicable quarters.

- L. Line 9. Signature in ink and title of officer or authorized employee of the current owner. If application is submitted by a person other than the current owner, the application must include signed letter of release from current owner (included with application form).
- M. Line 10. Type or print the name of the person signing as the applicant. Indicate the date and the daytime telephone number of the applicant.
- N. Line 11. Type or print the name of the company employing the person signing as the applicant. Include a fax number and e-mail address (optional) for correspondence.
- O. Applications may be submitted either by mail or in person at the following locations:

1. **Northern Regional Office** (San Joaquin, Stanislaus, and Merced Counties):

4800 Enterprise Way  
Modesto, CA 95356  
(209) 557-6400  
FAX: (209) 557-6475  
**SBA Hotline: (209) 557-6446**

2. **Central Regional Office** (Madera, Fresno, and Kings Counties):

1990 East Gettysburg Avenue  
Fresno, CA 93726  
(559) 230-5900  
FAX: (559) 230-6061  
**SBA Hotline: (559) 230-5888**

3. **Southern Regional Office** (Tulare and Kern Counties):

34946 Flyover Court  
Bakersfield, CA 93308  
(661) 392-5500  
FAX: (661) 392-5585  
**SBA Hotline: (661) 392-5665**